



Department of Finance
Purchasing Division

Two Centennial Plaza
805 Central Avenue, Suite 234
Cincinnati, Ohio 45202-1947

CORRECTION

Reginald E. Zeno
Director of Finance

Patrick Duhaney
Chief Procurement Officer
City Purchasing Agent

DATE 10/07/16

BUYER Gregory S. Algie

CORRECTION NUMBER 1

ORIGINAL INVITATION DATE 10/6/16

Your attention is called on an "Invitation to Bid" mailed from this office under the below reference number and on which it is found necessary to make the following correction.

This correction should be considered in submitting your proposal and should be attached to the original "Invitation to Bid" and made a part thereof.

<u>ITEM DESCRIPTION</u>	<u>REFERENCE NUMBER</u>	<u>BIDS DUE</u>
ARCHITECTURAL SERVICES / MEP SERVICES FOR RENOVATION OF THE HIRSCH RECREATION CENTER	RFP486CRCHIRSCH	October 28, 2016

REVISED TIMETABLE AND DATES

Please note the TIMETABLE and respective dates including the due date of submission have been revised as stated herein. The proposal submission date has been EXTENDED until October 28, 2016 at 3:00 PM ET. All other terms and conditions remain the same.

TIMETABLE

Milestones for the Process are:	Date
1. <u>Release of RFP</u>	<u>10/06/2016</u>
2. <u>Date of Pre-Submission meeting/</u>	<u>10/20/2016</u>
3. <u>Deadline for written questions</u>	<u>10/20/2016</u>
4. <u>OFFERORS SUBMIT PROPOSALS</u>	<u>10/28/2016</u>
5. <u>City initiates negotiations with preferred Offeror (approx.)</u>	<u>11/11/2016</u>
6. <u>Award of work for RFP:</u>	<u>12/2016</u>

7. <u>Project kickoff meeting:</u>	<u>12/2016</u>
8. <u>Completion of construction documents:</u>	<u>8/2017</u>
9. <u>Project bidding:</u>	<u>9/2017</u>
10. <u>Project construction:</u>	<u>1/2018 - 2/2019</u>
11. <u>Grand reopening:</u>	<u>3/2019</u>

QUESTIONS CONCERNING THE RFP

All questions or requests for clarification must be submitted in writing via email no later than **October 20, 2016 at 12:00 PM ET** to Gregory S. Algie at: greg.algie@cincinnati-oh.gov. Please reference "RFP486CRCHIRSCH, ARCHITECTURAL SERVICES / MEP SERVICES FOR RENOVATION OF THE HIRSCH RECREATION CENTER" in the subject field of the message. Questions received after the designated period may not be considered. Any response made by the City will be provided in writing via Addendum.

Offerors are strictly prohibited from contacting any other City employees or any third-party representatives of the City on any matter having to do with this RFP. All communications regarding this RFP must be made to the City's contact person, or any other City representatives designated by the Chief Procurement Officer in writing.

The City intends to hold a non-mandatory pre-submission meeting. The meeting will be held on October 20, 2016 at 10:00 AM at the Hirsch Recreation Center 3630 Reading Road Cincinnati, Ohio 45229.